



# Bar Hill Community Association (BHCA)

## NOTICE OF MEETING

Location: The Fox, Gladeside. CB23 8DY

Title: Monthly Trustee Meeting

<https://bit.ly/bhca-shared-calendar>

Time: Tuesday, 9th January 2024 at 7:30 pm





## AGENDA

Reference Documents		
REF01 Minutes of the meeting held on 12th December 2023.pdf REF02 Action List - 60-day Report.pdf REF03 Financial Update - December 2023.pdf REF04 Donation Request - Bar Hill Memorial Garden.pdf REF05 Bar Hill Library Project - Europe Challenge 2024.pdf REF06 Europe Challenge - Information Pack.pdf REF07 Kindlink - Andy your CRM is getting restricted.pdf		
Information Only Items		
IOI01 Snapfish Membership Details.pdf IOI02 Info for the barhill-ca.org domain.pdf IOI03 Over Day Centre - Annual Report (Circulated by request from ODC).pdf IOI04 Exciting Opportunity Mountain-Based Challenge Events for Your Supporters.pdf		
Open Forum		
OF1	Chair welcomes residents in attendance and invites them to raise any issues, make suggestions, and question Trustees (through the Chair).  NOTE: This can include reading letters (emails, etc) to fulfill the same purpose for residents who are unable to attend in person.	(oral)
Main Agenda Items		
01	Apologies for absence – <b>Hilary Whipp</b> (HW, Treasurer).  Present <Name> (<Initials> [, <Position>] [, <Committee Chair's>]: BHCA Trustees: <b>Andy Pellew</b> (AP, Chair of Trustees, Phone Box Library), <b>Anthony Mitchell</b> (AM, Vice Chair), <b>Bunty Waters</b> (BW), <b>Jo Hall</b> (JH), <b>Kate Da Costa</b> (KDC, Fête & Festival), <b>Jenni Foster-Smith</b> (JFS, Secretary, Parks & Recreation) Volunteers/Members/Local Residents:	(oral)

	<b>Karen Hayden (KH), Richard Hayden (RH), Barry Dean (BD)</b>	
02	Minutes of meeting on 12th December 2023	REF01
03	Review of Actions from Action Log	REF02
04	Declarations of interests	(oral)
05	Announcements from the Chair	(oral)
06	Financial Update	REF03
07	Committee Updates: <b>Bar Hill News</b> (AP), <b>Christmas Event</b> (??), <b>Fête &amp; Festival</b> (KB), <b>Parks &amp; Recreation</b> (JFS), and <b>Phone Box Library</b> (AP)	(oral)
10	Donation Request from Chris Stannard in relation to the Bar Hill Memorial Garden (between the Octagon and Parish Council Offices).	REF04
11	Europe Challenge 2024 library project  TBC	REF05 REF06
12	HMRC Update - We are now able to claim Gift Aid  We are able to claim Gift Aid on ALL donations we have received as a Charity so far - with the exception of “gifts in kind” which we cannot claim anything back on.  PROPOSAL: AP is the only signatory, a second trustee would be useful	(oral)
13	Kindlink - This is a volunteer/ donor relationship management system that we signed up for when it was free but never used.  It is about to start charging at £9.99 per month.  PROPOSAL: We delete our account as we’ve never used it.	REF07
97	Other business (including agenda items for future meetings) -	(oral)
98	Date of Next Meeting	(oral)

	PROPOSED Tuesday, 13th February @ 19:30 in The Fox	
99	Thanks & Close	(oral)

Dated: <b>9th January 2024</b>  	Dated: <b>9th January 2024</b>  
Jenni Foster-Smith (Secretary)	Andy Pellew (Chair)